

WESTFIELD BOARD OF PUBLIC WORKS AND SAFETY, NOVEMBER 19, 2009

The Westfield Board of Public Works met in regular session Thursday November 29, 2009 at the Westfield City Service Center. Members present were Mayor Andy Cook and Jack Hart. Also present were Deputy Clerk-Treasurer Teresa Skelton and Attorney Brian Zaiger. Jack Hart called the meeting to order at 3:05 P.M.

AGENDA ITEMS

Action Item #1 October 29, 2009 minutes:

Mayor Cook made the motion to approve the October 29, 2009 minutes as presented. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #2 2010 Water and Sewer Utility Budget :

Kurt Wanninger presented the 2010 Water and Wastewater Utility Budget. He explained the 2010 projections, revenue streams and expenses. After some discussion Mayor Cook made the motion to accept the 2010 Budget for Water and Wastewater as presented. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Presentation:

2009 Water and Wastewater Utility Delinquents Account Charge Offs:

Kurt Wanninger explained that this was approved by the City Council. This is before the Board for review purposes. No action is required.

He also noted that the amount of charge offs were .07 of the utility customer base. Mayor Cook complimented the success and effort of our Customer Service Collections. There is no action required from this Board.

Policies:

2010 Snow Removal Policy:

Kurt Wanninger presented the 2010 Snow Removal Policy. He described the policy and explained that this prepares the Public Works Department for the potential winter conditions as well as preparing the public for measures required to remove snow.

Currently there is an approximate amount of 1200 tons of salt stored for the City of Westfield. Pursuant to the collaborative salt contract with other Hamilton County Municipal agencies there are 3,000 tons of salt for road treatment.

Quote Approval:

Action Item #3 Freedom Trail Playground:

Parks Director Melody Jones presented the quote for Freedom Trail playground equipment in the amount of \$ 74,118.39 with Game Time. Jack Hart made the motion to accept the quote presented not to exceed \$ 74,118.39. Mayor Cook seconded. Vote: Yes-2; No-0. Motion carried.

Action Item #4 Monon Trail Signs:

Melody Jones presented the Monon Trail Sign quote from TC Property's in the amount, not to exceed, \$ 12,000.00. A certificate of insurance and a conflict of interest should be filed at the Clerk-Treasurer's office. Mayor Cook would like to see the City of Westfield's logo displayed on the signs. Mayor Cook made the motion to accept Monon Trail sign quote with TC Property's not to exceed \$12,000.00. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Bond Releases:

Action Item #5 Performance /Maintenance Bond Releases:

Harry Nikides explained that Twin Oaks of Noblesville performance bond is satisfied and all requirements are met and he recommends that the performance bond be released.

He went on to explain that once these bonds are released then the maintenance bond should be accepted.

Jack Hart made the motion to release the performance bond for Twin Oaks of Noblesville and accept the maintenance bond. Mayor Cook seconded. Vote: Yes-2; No-0. Motion carried.

Department Reports:

Fire Department:

Fire Chief Todd Burtron announced that the Fire Department is receiving \$100,000.00 grant in 2010 for a training facility. He gave much of the credit to Assistant Chief Jason Lemons.

Fire Station 83 is working through the RFP and RFQ process.

Police Department:

Police Chief Joel Rush announced that the selected three new hires are going through the new hire process.

The Police Department is working on an updated K-9 patrol policy.

The first of the year the Police Department will be taking new photos of all department employees and they will be displayed at the Public Safety Building.

The department is also initiating a new physical fitness program the first of the year.

Parks Department:

Melody Jones announced that the T grant for \$1,096,000.00 was granted for a portion of the Monon Trail.

She also explained that she is in the interview process for three new hires. She hopes to have the selections by January 1, 2010.

“Westfield Rocks” will be held July 4, 2010 at Asa Bales Park. There will be a Battle of the Bands, a car show, fireworks display and other events to celebrate.

With no further business Mayor Cook made the motion to adjourn the meeting. Jack Hart seconded. Vote: Yes-2; No-0. Motion carried.

Deputy Clerk-Treasurer

Board of Public Works and Safety